



World Sailing

Race Official Seminars

Organisational Guidebook

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Contents

Overview	3
Languages	3
Race Official Seminars	4
Cost Associated	6
Guides & Procedures	7
Application	8



Overview

A World Sailing Race Official Seminar is an advanced course aimed at officials who are already at National level. Candidates who wish to attend a seminar should therefore either have a current national level certification, have attended a World Sailing Clinic or have experience of officiating at national level.

World Sailing Seminars are conducted jointly by the World Sailing (WS) and the host Member National Authority (MNA)

Seminars serve as an educational pathway for official aiming to achieve International status, with attendance at a World Sailing's International Seminars a requirement for applying for international Status. All applications for a seminar will be assessed by World Sailing in order to determine eligibility to attend.

Languages

World Sailing Seminars are delivered in English language and attendees must be able to converse, read and write in English.



Race Official Seminars

International Judges Seminar



Judges Seminar aim to improve regional and group judging standards and support individuals interested in becoming International Judges.

Candidates: National Judge or have attended a World Sailing Clinic or have experience of judging at national level.

Duration: 3 days (classroom based) minimum of 16 hours of instruction followed by the International Judges written test.

Recommended schedule Friday - Sunday to assist with instructor and attendee availability.

Participant Quota: max 25 attendees.

Assessment: Includes the written test International Judges test.

Facilities and Equipment required: The below is a guideline and specific requirements will be discussed when finalising a course. Classroom facilities (tables/chairs, projector for laptop, internet access).

**3 days
classroom
based**

International Measurers Seminar



An International Measurers Seminar is an advanced program focused on the techniques and high-level management of equipment inspection at major events. The seminar prepares chief equipment inspectors for their responsibilities during these inspections and supports candidates in meeting the requirements to apply for international status.

Candidates: National Measurer or have attended a World Sailing Measurer Clinic and has experience of equipment inspection at international events.

Duration: 3 days (classroom based) offering a minimum of 20 hours of instruction, followed by the International Measurers written test. Recommended schedule Friday - Sunday to assist with instructor and attendee availability.

Participant Quota: max 20 attendees.

Assessment: Includes the written test International Measurer test.

Facilities and Equipment required: Classroom space for theory and facilities and equipment for practical exercises (including measurement tools and sailing equipment: sails, spars etc.).

**3 days
classroom
based**

Race Official Seminars

Race Management Seminar



A Race Management seminar is an advanced program focused on the high-level knowledge and skills to lead the race management of an international event. The seminar supports candidates in meeting the requirements to apply for international race officer status.

Candidates: National Race Officer or have attended a WS National Race Officer Training Program Level 2 course. All applicants will be required to provide MNA endorsement confirming national status and relevant experience to attend a seminar.

Duration: 3 days (classroom based) offering a minimum of 20 hours of instruction, including the International Race Officer written test. Recommended schedule Friday-Sunday to assist with instructor and attendee availability.

Participant Quota: : max 16 attendees.

Assessment: Includes the written test International Race Officer test.

Facilities and Equipment required: Classroom facilities (tables/chairs, projector for laptop, internet access) internet access).

**3 days
classroom
based**

International Umpires Seminar



An IU seminar is an advanced course aimed at candidates already umpiring at national level. Candidates who wish to attend should either have a current appointment as a national umpire, have attended a World Sailing Umpire Clinic or have experience of umpiring at National level.

A seminar **MUST** be held in conjunction with a Match, Team or Umpired Fleet Racing event. The event should be a Grade 2 or 3 event for Match Racing or a similar level for Team and Fleet Racing. The event cannot be a Grade WC or Grade 1 event.

Candidates: National Umpires or have attended a World Sailing Clinic or have experience of umpiring at national level.

Duration: Minimum 4 days. The seminar must include a minimum of two days classroom, followed by a minimum of two days on-the-water umpiring at an event. Although a minimum number of days on the water is two, it is recommended to extend this to three or four days to give the attendees better possibilities to complete a successful performance assessment.

Participant Quota: max 8 umpire delegates.

Facilities and Equipment required: The below is a guideline and specific requirements will be discussed when finalising a course. Classroom facilities (tables/chairs, projector for laptop, internet access) On-water Facilities.

**Minimum
4 days**

Cost Associated

The following outlines the costs associated with hosting a World Sailing seminar and the parties responsible for covering each cost.

World Sailing

World Sailing is responsible for covering the following costs:

- The Instructor's International Airfare (2 instructors).
- The Instructor's Seminar Delivery fee. (2 instructors).

Host MNA

The host MNA is responsible for covering the following costs:

- Accommodation for each WS Instructors (4 or 5 nights, dependent on the appointed instructors distance of travel).
- Local transportation for the WS Instructors (from the airport to the course location).
- All meals for the WS Instructors.
- Lunch for the WS Instructor and participants.
- Classroom and Equipment hire.
- Travel expenses, accommodation and meals for the local consultant).

Attendance Fee

The host is responsible for outlining the attendance fee for the seminar. It is anticipated around €250 and is intended to assist in covering the costs associated with hosting the seminar.

Guidelines & Procedures

World Sailing shall:

Pre Course

- Appoint two WS Seminar Instructors. The main instructor shall not be from the host nation.
- Publish the details of the seminar on the World Sailing website.
- Create and open the application process for registering for a seminar including identifying the final registration date. World Sailing will review all applicant's qualifications before accepting the application to attend the seminar.
- Seminars must be open to attendees from other nations than the hosting national authority, although guaranteed spaces are held for host MNA attends who meet the requirements.

Post Course

- Receive the examination results from the World Sailing Seminar Instructor.
- After the seminar, send a letter to all attendees thanking them for their participation and providing the necessary information indicating whether they passed the test and/or the assessment.

The Host Member National Authority shall:

- Establish the seminar dates and select a suitable venue. Hosting the seminar at a yacht club is always preferred, but other suitable training sites are acceptable.
- Select an approved local consultant to assist the WS Seminar Instructors.
- Establish the seminar fee (for approval by World Sailing).
- Collect payment of attendance fees from all WS approved attendees.
- Answer queries from attendees on travel and accommodation.



Application



To apply for host a World Sailing seminar in 2026, please submit an application by **25 September 2026**.
[Click here for the application form](#)

The application form will collect the following key information:

- Proposed dates of the course (Please give a minimum of 2 dates to allow suitability to be reviewed with WS instructors availability).
- Proposed venue.
- Proposed seminar fee.
- For International Umpire seminars, event details of the event associated (name, date, number of boats participating, number of Umpire boats available).
- Local accommodation options for participants (hotel, address, website, distance to venue, approximate rate per night).
- Number of interested participants from your MNA.

World Sailing will contact all applicants who applied to inform them of the outcome of their application in February 2026.

If you have any further queries ahead of applying please contact raceofficials@sailing.org



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