

World Sailing Race Officials

Code of Conduct

1. General

- 1.1 World Sailing Race Officials among the most exposed officials of the sport. It is therefore essential that race officials conduct themselves with the highest degree of competence, propriety, and integrity. As representatives of World Sailing, they must uphold the World Sailing Regulations, policies and procedures and at no time allow their conduct to bring the sport into disrepute.
- 1.2 World Sailing Race Officials who breach this Code of Conduct may face disciplinary action by World Sailing and the possible termination of their status.

2. Decision making

- 2.1 World Sailing Race Officials shall maintain a high level of understanding and application of the rules, cases, calls, Q&As, procedures and policies that are relevant to their discipline. In particular, World Sailing policies and procedures set out in the race officials' manuals should be followed.
- 2.2 All decisions must be made in good faith, be based upon the rules, and in a fair and objective manner. Racing must not only be conducted in a fair manner, but be seen to be so.
- 2.3 World Sailing Race Officials are expected to co-operate promptly and in a full and frank manner with requests for information, investigations or other inquiries from World Sailing.

3. Attitude and Behaviour

- 3.1 World Sailing Race Officials must remain impartial at all times and act to others in a polite and courteous way. They must be aware of cultural differences, see other points of view and be diplomatic at all times.
- 3.2 In hearings, a case must be treated with discretion and objectivity and World Sailing Race Officials must ensure that no personal or other irrelevant interests affect the case.
- 3.3 World Sailing Race Officials are expected to be on time for all meetings and to give their full attention to the event.
- 3.4 Confidential information and discussions must never be disclosed.

4. Conflicts of Interests

World Sailing Race Officials must comply with World Sailing Regulation 34 and the guidance issued by the World Sailing Race Officials Committee on assessing conflicts of interests. In cases of doubt, World Sailing Race Officials must refer their case to World Sailing in good time and be bound by its reply.

5. Expenses

World Sailing Race Officials must incur only necessary and reasonable expenses. Wherever possible, the organizing authority should be asked to approve the level of expenses in advance. Documentation (such as receipts) should be produced in good time and expenses themselves should be claimed no later than one month after an event.

6. Travel

- 6.1 World Sailing Race Officials can expect organizing authorities to fully meet the cost of a suitable economy class return ticket from the official's nearest international airport to the nearest airport to the venue. The cost of travel from home to the airport and back should also be covered but this should be at the lowest reasonable cost.

- 6.2 It is permitted to request to travel via a specific route or airline, but the total cost must not be substantially higher than the lowest cost. World Sailing Race Officials may upgrade to another travel class but this is at their own cost and risk (in the case of converting flexible tickets to non-flexible tickets).
- 6.3 Before confirming any travel reservations, World Sailing Race Officials must obtain approval of the travel costs from the organizing authority.
- 6.4 World Sailing Race Officials must plan to arrive at the event on time and remain until the official end of the event. Only in special circumstances (approved in advance) may a race official leave the event before the official end.

7. Accommodation

- 7.1 World Sailing Race Officials can expect to be provided with a comfortable room on a non-sharing basis. If the accommodation is more than a reasonable walk from the venue, then the organizing authority can be expected to provide transport or to cover the cost of transport.
- 7.2 Should a World Sailing Race Official wish to arrive earlier or stay later than the event dates, the organizing authority can be requested to arrange accommodation at the race official's expense. Arrangements should be made well in advance.

8. Meals

- 8.1 World Sailing Race Officials can expect to be provided with meals from lunch/dinner on the first day of the event through to breakfast/lunch on the last day of the event. If race officials expect to be working late in the evenings, then they should discuss with the organizing authority the arrangements for dinner in advance.
- 8.2 If World Sailing Race Officials have any special dietary needs, they should let the organizing authority know in advance.

9. Alcohol and smoking

- 9.1 World Sailing Race Officials must not consume alcohol during the officiating day (and in particular in the evening before or during hearings). Alcohol may be consumed 'after hours' in reasonable quantities. World Sailing Race Officials are expected to act in an appropriate and dignified manner at all times, particularly when competitors, other officials and organisers/sponsors are present.
- 9.2 It is not expected that organizing authorities must pay for alcohol.
- 9.3 World Sailing Race Officials should not smoke indoors or whilst carrying out their duties.

10. Partners

- 10.1 The organizing authorities are not expected to organize or pay for flights for partners of World Sailing Race Officials. Accommodation for partners may be available but race officials should contact organizing authorities well in advance to discuss this. Payment for partners accommodation and meals must be made in advance, preferably by bank transfer.
- 10.2 World Sailing Race Officials should not recommend their partners / spouses to be appointed as an event volunteer where World Sailing has appointed the race official. If there is a good reason that an organiser should invite a partner into its volunteer team (either on the water or ashore), the race official must obtain World Sailing's written approval in advance.

11. Clothing and Dress Code

- 11.1 World Sailing Race Officials are expected to wear suitable clothing (both on and off the water) which reflects their standing as an World Sailing Race Official.
- 11.2 If event or World Sailing uniform is provided, these must be worn at official functions and during hearings.

12. Social Programme

If possible, World Sailing Race Officials are expected to participate in official event social programs.

World Sailing
20 Eastbourne Terrace
London, W2 6LG, UK

Tel: + 44 (0)2939 404 888

www.sailing.org

sport / nature / technology



World Sailing