

## Executive Committee Minutes



**The Executive Committee met at 09:30-18:00 hours on Thursday 3 November; 14:30-18:00 hours on Friday 4 November; 09:30-13:30 hours on Saturday 5 November; 09:30-13:30 hours on Thursday 10 November and 16:30-19:00 hours on Saturday 12 November 2011 in the Salón del Mar of the Caribe Hilton Hotel, San Juan, Puerto Rico**

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### Present:

Göran Petersson - President  
HM King Constantine - President of Honour  
Tomasz Holc - Vice-President  
Nazli Imre - Vice-President  
David Irish - Vice-President  
David Kellett – Treasurer  
Teresa Lara - Vice-President  
Alberto Predieri - Vice-President  
Teo-Ping Low - Vice President  
Eric Tulla - Vice-President  
Jerome Pels - Secretary General

### In attendance:

Helen Fry - Head of Administration  
Antony Matusch – Sailor Classification Commission (Item 7(a))  
Tom Rinda – Sailor Classification Commission (Item 7(a))  
George Fundak – Coaches Commission (Item 7(b))  
Margriet Pannevis – Medical Commission (Item 7(c))  
Stuart Carruthers – International Regulations Commission (Item 7(d))  
Ben Barger – Athletes Commission (Item 7(e))  
Patrick Bergmans – ITT Commission (Item 7(f))  
Stan Honey – ITT Commission (Item 7(f))  
Jim Capron – ITT Commission (Item 7(f))  
Tim Sewell – Head of Marketing and Media  
Alastair Fox – Events Manager

### Apologies:

HM King Harald V of Norway

### Apologies

#### 1. Opening of the Meeting

The President welcomed everyone to San Juan and advised that apologies had been received from HM King Harald V of Norway.

#### 2. Minutes of the Previous Meeting

##### (a) Minutes

The minutes of the Executive Committee meeting of 10, 11 and 12 September 2011 were noted (circulated and approved after the meeting).

##### (b) Minutes Matters Arising

There were no matters arising.

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### 3. Reports

(a) President's Report

The President gave a brief outline of his activities.

(b) Vice-President's Report

The Executive Committee Members gave an overview of their activities since the September meeting under their areas of responsibilities.

- i) It was noted that ISAF needs to give assistance to the hosts of Regional Games.

**Decision**

**The bid documents need review by ISAF if possible to verify that Organizers comply with their bid promises.**

**The Technical Delegate needs to be extremely knowledgeable of the Region and appointed early to permit timely intervention.**

**A Vice-President needs to be appointed early to be present and the Vice-President will need to work with the Technical Delegate.**

(c) Secretary General's Report

- i) African Sailing Confederation

**Decision**

**On specific request of assistance from the African Sailing Confederation, ISAF will open a Client Account for their benefit.**

- ii) As the Chairman of the Regional Games Committee, Scott Perry (URG) is unable to attend the meeting; the Vice-Chair Anna Andreadis (GRE) will take his place.
- iii) An ISAF scholarship course has been completed with two people attending from Trinidad and Tobago and one from Indonesia, Iceland and Japan. ISAF had received some very positive feedback.
- iv) A two week internship at the ISAF Secretariat has just been completed by Yana Dobzhitskaya from the Russian Yachting Federation. A comprehensive programme was set up and this is open to all our Member National Authorities.
- v) A report of the copyright and trademark situation of the International Laser Class Association was given.

### 4. Finance

(a) Management Accounts

The Secretary General presented the Management Accounts for the 3<sup>rd</sup> Quarter 2011

(b) Budget 2012

The general guidelines and priorities for the 2012 budget were approved. It was noted that the operational deficit was in line with the four year plan 2088 – 2012.

**Decision**

**In the 2012 Budget presentation to Council it was pointed out that additional investment for the ISAF Sailing World Cup 2013 may be required, but that related income could also be expected. Investments (up to £100,000) may be required**

## Executive Committee Minutes (cont.)

**for the implementation of a Marketing Strategy particularly in relation to the ISAF Sailing World Cup as well as an additional amount (to be determined) for the supply of the appropriate “man power” for the implementation of the ISAF Sailing World Cup.**

- (c) The ISAF MNA, Class Subscription Fees and Builder License Fees 2012 – 2013 were reviewed.

### **Decision**

**In line with Council Minute 3(a) from the November 1998 meeting and Article 10 of the Constitution, the Executive Committee approved a 5% increase in subscriptions over the period 2012 to 2013.**

- (d) ISAF Class Fees 2012

### **Decision**

**The ISAF Class building (plaque) fees have been increased by 2.5% from 1 January 2012.**

- (e) ISAF Debtors

The company debtors were noted.

- (f) Isle of Man Trust

An update on the Isle of Man Trust was received from the Treasurer.

- (g) ISAF Deposits

The Treasurer reviewed the ISAF deposits and reported that both the short and long term deposits were in line with predictions.

## **5. Submissions**

The Executive Committee considered the Submissions and made the recommendations to Council as shown in Appendix 1.

## **6. International Sports Update**

The President gave a verbal update on his activities within the IOC and ASOIF.

## **7. Commissions**

- (a) Sailor Classification Commission

- i) The Chairman of the Commission gave a verbal report on their meeting of 23 and 24 September 2011.
- ii) The new website has progressed well and it was hoped that testing of the whole system would take place by the end of November with a live date at the beginning of December.
- iii) A report on two interlinked disciplinary tribunals was given – one against a sailor the other against an owner. The sailor’s case had been completed by the Sailor Classification Disciplinary Tribunal Panel, while the owner’s case had been completed by Yachting Australia.

The President and the Executive Committee thanked Antony Matusch on his many years of dedicated service to ISAF.

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iv) The new Chairman of the Commission, Tom Rinda (USA) was introduced to the Executive Committee.

(b) Coaches Commission

i) ISAF International Coaches Registration System

An update on this project was received and the Executive Committee noted the aim is to start the ISAF International Coaches Registration in early 2012.

ii) Rule 42.2 – Prohibited Actions

It was noted that the application of the Rule 42.2(a) and (b) interpretations are of a high level at Sailing World Cup events. The standard use of the flag system (Oscar and Romeo) for some classes together with a reduced minimum wind speed for display of these flags was a major step forward but there are still serious concerns amongst coaches and sailors on the application of Rule 42.2(a) and (b) at events below the top level particularly in many youth and junior events.

The Commission strongly recommends supporting the on-going development of Rule 42 education for judges, coaches and sailors including the worldwide distribution of education material (in different languages if possible).

iii) Mobile phones

The Commission felt that the prohibited use of mobile phones is not up-to-date. Mobile phones can be a successful tool for safety as well as being useful to advise national media of the results of a race. The Commission recommends that the ISAF Standard Coach Boat Regulations should provide guidance on when mobile phones can be used.

iv) Coach Boat Regulations for ISAF Sailing World Cup and Olympic Classes World Championships

The Commission recommend that they are consulted before final changes are made to this document.

v) Liaison with the Race Officials Committee

In order to provide an exchange of expertise the Commission recommend that one of its members should be a member of the Race Officials Committee.

vi) Video Evidence at the Start of Racing

It is recommended that Race Committees should produce a video taken from the Race Committee Boat at the line for a minimum period of 90 seconds before the starting signal until 30 seconds after the signal at the ISAF Sailing World Cup and Olympic Classes World Championships only. The video should be made available from a dedicated website after the racing each day. This will help coaches and competitors as it can be used as an educational tool for competitors and Race Management and is in line with other sports. The video will not be used to base a request for redress or to identify boats afterwards.

(c) Medical Commission

i) Submission 014-11

The Commission recommends the Executive Committee approve Submission 014-11. WADA have made changes to the Prohibited List removing 'Declaration of Use' and extended the timescale for athletes to submit their TUEs before events. These changes are mandatory by WADA and the changes reflected in the Regulation have been approved as compliant by WADA.

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### ii) Guidelines

The Commission would like to put together two sets of Guidelines:

- for Doping Control Agencies use; to explain how the sport of sailing works, who to contact at a regatta etc

- for Event Organisers use; to explain how a Doping Control Process works, what help a Doping Control Officer (DCO) may need, for example how to find athletes. This would also include a strong recommendation for Event Organisers to appoint a person who would be a DCOs main contact.

### iii) Sailing Injury Surveillance Survey

The Commission Recommend the Executive support an extension of the Pilot scheme, that was completed in 2010 to all MNA's with Olympic athletes. The aim is to have this survey completed after the Olympic Sailing Competition in 2012 and cover the previous one year period. Benefits of contributing to this survey will be identified and if the Executive Committee approves, the Secretary General will send out a letter to all MNAs asking for their help, listing the benefits and requesting contact details after the Executive Committee meeting in February.

### iv) Evaluation of Olympic Equipment for 2016 Olympic Games

The Commission would like to offer their expertise and services in the Evaluation of Olympic Equipment.

## (d) International Regulations Commission

i) Representation of ISAF had been made at International Maritime Organisation (IMO) through the correspondence group on international measures for controlling the transfer of invasive aquatic species (bio-fouling on hulls).

ii) ISAF had been advised on piracy near the Gulf of Aden and the Somali Basin and published a warning notice on sailing.org. This had also resulted in the Volvo Ocean Race having to make amendments to their course through this area.

iii) The IMO Committee on Search and Rescue (COMSAR) had updated a document on guidance for Trans-Oceanic races and voyages of non-regulated craft. After discussion with ISAF committees, it was agreed Stuart Carruthers would co-ordinate with Sten Edholm on any suggested amendments on behalf of ISAF and pass these comments back to IMO.

iv) IMO is also reviewing new technology in relation the Global Maritime Distress Safety System (GMDSS) and this will be monitored on the basis that small craft may not always have access to new technology. Alerting by satellite may not always be the quickest means of seeking assistance in coastal waters.

v) Automatic Identification Systems (AIS) – there is a working party looking at Virtual Aids to Navigation (AtoN) rather than physical markers. There is concern that some AIS receivers for recreational craft are not able to process and display this information on the screen. IMO is also looking at the satellite detection of AIS signals, as the signal goes 40 miles sideways and 400 miles upwards.

vi) The IMO Safety of Navigation Committee (NAV) is looking at renewable energy offshore installations such as windfarms. In areas east of the UK these are cramping the routes available for recreational vessels outside of commercial shipping lanes.

vii) The Commission also monitor developments in International Standards Organisation (ISO) standards. The ISAF Special Regulations Sub-Committee took

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the initiative in adopting ISO Scantlings requirements. The Commission is currently looking at a review of ISO Man Overboard Prevention and Recovery, and incorporation of LED Navigation Lights.

- viii) A revised ISO Standard on radar reflectors was published in 2010, and is under consideration by the Special Regulations Sub-committee. Currently there are no products on the market which comply with the standard.
- ix) The servicing of ISO Liferafts is also under consideration, as their sale and servicing is not normally covered under national legislation.
- x) There is a proposal for a revised EU Recreational Craft Directive and this will be monitored. Also within Europe there is scrutiny of the IMO document 'Recommended Guidelines for the Security of non-SOLAS Craft', which might make some recommendations mandatory, these developments are being monitored.

### (e) Athletes Commission

The Chairman of the Commission gave a verbal report on their meeting of 25 and 26 July and reported on his recent attendance at an IOC Athletes Forum.

- i) The Commission recommend that at the next elections in 2013 a member and alternate member should be elected so ensuring good attendance at future meetings.
- ii) The Commission also recommends that the Coach Boat Regulations need updated to reflect that there is a maximum of 1 coach boat per entry, that they use medal race restriction zones for every qualifying and normal series races, that the box rule is used for medal races, that they adjust speed zones for within 150 meters away and remove the black or blue marks from all possible uses as they are too difficult to see.
- iii) The Commission recommend that an athlete be involved in the evaluation of Olympic equipment for the 2016 Olympic Games. The opinion of the Commission over the weight (too light) of the crew for the Mixed Multihull event was expressed. Concern was expressed at the timetable set for the evaluation and decisions should ideally be made 8 years ahead.
- iv) It was noted that 3 out of 10 of the athletes on the Commission were not currently campaigning and some members were ineffective.

### **Decision**

**The Regulations need to be amended to enable athletes to be replaced within the four year term.**

### (f) Information and Tracking Technology Commission

- i) Tracking for dinghy racing at most events currently continues as in previous years.
- ii) The Commission recommend a project to build 20 special units which would be used during the medal races at top events. These units would use GPS technology similar to that used in the America's Cup and would be available for rental. This project would require a significant investment from ISAF. With the appropriate viewing and data management software these devices could also be used for Race Management, judging and umpiring.
- iii) The Commission are also investigating an Accuracy Measurement project involving the Wolfson Unit at the University of Southampton.

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- iv) Tracking at the Test Event was completed by Swiss Timing and Be-Tomorrow. This system appears to be working quite well but there were reports that the trackers were not fully deployed on marks on some courses which led to some course display errors. Some bugs (transmission between tracking and viewing) were identified and resolved. A second test will be run at the ISAF Sailing World Championships in Perth 2011.
  - v) Stan Honey (USA) reported on tracking at the America's Cup which worked extremely well with an accuracy of 2cm. It is thought this system, developed at high cost, could be the basis for a proposal for medal races.
  - vi) Tracking had also been used in China and offshore in Scandinavia.
  - vii) The Chairman of the Commission also reported on other Information Technology services they could provide to ISAF, MNAs and Sailors.
- (g) Ethics Commission
- A verbal update on the progress of the Code of Ethics / Ethics Commission was given by Eric Tulla.

### 8. ISAF Members

An up-to-date report was received on Paraguay following the recent mediation meeting. There are currently no applications pending. The Constitution Committee will clarify whether Kosovo would be able to apply as a Full Member or as an Associate Member.

### 9. Events

- (a) America's Cup
- A verbal update was received from David Kellett.

- (b) ISAF Sailing World Cup

Following a bid process the ISAF appointed evaluation panel put forward to the Executive Committee their technical assessment of the various bids received taking into consideration factors like sailing conditions, venue infrastructure and facilities, organisation and financial resources.

#### **Decision**

**The two European venues that will host the ISAF Sailing World Cup Regattas for 2013 and 2014 are Hyeres, France and Palma, Mallorca, Spain. Events in Asia, Africa/Middle East, the Americas and Oceania will make the full compliment of the six-regatta circuit. Further announcements on these events will be made in due time.**

- (c) Olympic Sailing Competition 2012
- i) A progress report was received from the Technical Delegate.
  - ii) The appointment of ISAF ITOs is delayed until after the ISAF Sailing World Championships in Perth in December, in line with the policy adopted by Council.
- (d) Olympic Sailing Competition 2016
- An update on the Evaluation of Olympic Equipment was received.

#### **Decision**

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**The Executive Committee supported the proposal that the Head of Technical and Offshore Department will Chair the Evaluation Panel who will prepare the Evaluation Report. The members of the panel will be agreed upon by the Executive Committee after consultation with the Chairman of the Equipment Committee.**

**A Kiteboard Evaluation Working Party will be established and Tomasz Holc will consult with Kamen Fillyov and propose members to the Executive Committee by email.**

- (e) IOC Youth Olympic Games 2014

A brief update was received.

- (f) World Match Racing Tour

The amended contract proposal was noted and the Executive Committee was invited to submit further comments to the Secretary General in due time.

- (g) 2011 ISAF Sailing World Championships, Perth

An update was received by David Kellett and the Executive Members noted that 78 countries had entered.

- (h) 2014 ISAF Sailing World Championships, Santander

The Secretary General gave a verbal update on progress with the contract. It was noted that Real Federacion Espanola de Vela will have to act as a guarantor rather than the Government owing to Spanish Law.

### **Decision**

**The Secretary General will finalise the contractual arrangements and include the budget proposal and the financial guarantees from the bid in the Agreement.**

## **10. Secretariat**

A verbal report was received from the Secretary General.

## **11. Future ISAF Meetings**

- (a) 2012 February Executive Meeting, Doha, Qatar – 11-13 February
- (b) 2012 ISAF Mid-Year Meetings, Stresa, Italy – 3-6 May
- (c) 2012 September Executive Meeting, New Forest, UK – 8-10 September
- (d) 2012 ISAF Annual Conference Dun Laoghaire, Ireland – 1-11 November
- (e) 2013 Annual Conference Oman – 7-17 November

## **12. Any Other Business**

- (a) Rule 69 Hearings
  - i) The decision of Yachting Australia's Rule 69 Hearing was received.

### **Decision**

**The Executive Committee extended the 6 month suspension to 2 years in view of the nature of the gross breach of sportsmanship.**



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- ii) The decision of the Federacion Française de Voile's Rule 69 Hearing was received.

### **Decision**

**The Executive Committee confirmed the conclusions of the FFV.**

- (b) ISAF Match Race Management Policies for Perth 2011 – ISAF Sailing World Championships

### **Decision**

**Eric Tulla will review and advise the Executive Committee.**

- (c) ISAF Youth Sailing World Championships

- i) Branding

### **Decision**

**A contingency budget for ISAF branding that can be used each year is to be considered by the Secretary General and Treasurer. A review of the bid document and contracts regarding branding must be carried out by ISAF as event branding is a responsibility of the Event Organiser/Host.**

- ii) Athletes Participation Programme

### **Decision**

**The Executive Committee will review the APP selection criteria and ask the Youth World Championship Sub-committee to prepare a proposal for consideration at the Executive Committee February 2012 meeting.**

- iii) Equipment Contracts

### **Decision**

**The Secretary General will work out a strategy for organising equipment contracts for the ISAF Youth Sailing World Championships and report back to the Executive Committee February 2012 meeting.**

- iv) 2015 ISAF Youth Sailing World Championships

It was reported that athletes from some nations might be denied entry to Malaysia for the 2015 Championships.

### **Decision**

**The Secretary General will investigate and report to the Executive Committee February 2012 meeting.**

- (d) Training of International Measurers

There was still confusion about the responsibility of training of International Measurers.

### **Decision**

**The Terms of Reference of the Race Officials Committees and its Sub-committees states that training, certification, supervision and appointment of all Race Officials (therefore, including the International Measurers) falls within its jurisdiction.**

- (e) Advertising Code

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### Decision

**Following the approval of submission 009-11, the Secretary General is authorised to deal with all departures from the Advertising Code and report back to the Executive Committee.**

- (f) International Sailing Schools Association (ISSA)  
ISSA have applied for an ISAF Affiliate Membership.

### Decision

**The Executive Committee did not approve Affiliate Membership for ISSA as ISAF's policy is that recognition of any Training / Sailing School should be through the MNA in each country.**

**Recommendations to Council**

*This “yellow paper” is a summary of the Recommendations made at the Executive Committee meeting on 3, 4 and 5 November 2011. During its deliberations, Council will consider the Recommendations in Submission order, i.e. 001-11 to 100-11.*

**1. Submissions**

022-10 Sailing Training Centres - Qualification and Classification for Training Centres

**Recommendation to Council: Reject**

Recognition or approval of training centres would require setting criteria and having a strict control and monitoring regime which would be difficult to manage on a World-wide scheme. The Executive feels that recognition and control of training facilities is a task for the MNA's and not for ISAF. Also if ISAF would recognise training facilities this would be a significant liability risk and cost.

001-11 Development and Youth Committee - Terms of Reference - Regulation 6.3.3 and

New Regulation - ISAF Trainer

**Recommendation to Council: Approve with the following amendment**

Friendly amendment proposed: 6.3.3 (a ) to read: ‘Be responsible for the certification of trainers to be appointed by ISAF to run its technical courses and seminar for coaches;’

002-11 Class Rules Sub-committee - Terms of Reference - Regulations 6.4.5 and 10.1

**Recommendation to Council: Approve**

003-11 Windsurfing and Kiteboarding Committee - Constituting the Committee - Regulations 6.12.2

**Recommendation to Council: Reject**

Not necessary: Expertise, skills, experience, knowledge and involvement are all important requirements for potential ISAF Committee members. This is not specific to this Committee. When assembling the Committees, this should be considered for any candidate for all Committees, not only the Windsurfing and Kiteboarding Committee. It would therefore be inappropriate to mention this specifically for one Committee and not for the others.

004-11 Conduct of Committees - Regulation 7.6.3

**Recommendation to Council: Approve**

005-11 Minimum Quorum for Meeting of Committees - New Regulations 7.6.4 and 7.6.5

**Recommendation to Council: Approve**



With a friendly amendment to 7.6.5 in order to clarify: “ 7.6.4 also applies with the quorum to be determined by the number of persons casting votes or declaring abstention within the timescale.”

006-11 Athlete's Commission - Constituting the Committee -- Terms of Reference Regulation 8

**Recommendation to Council: Reject**

Not practical as the size of the Commission would become unworkable. The Athletes Commission is specific to the Athletes in the Olympic Classes. It should be noted that in general sailors are represented through their MNA's and though the ISAF Classes Committee.

007-11 Ethics Commission - New Regulation and Code

**Recommendation to Council: Defer**

Principle of establishing an Ethics Commission and Code is fully supported. However there are concerns regarding the wording of the proposal.

008-11 Membership Fee to be Paid to National Class Associations of ISAF Classes -  
Regulation 10.6

**Recommendation to Council: Approve**

009-11 ISAF Advertising Code - Regulation 20.2.3.1 Authorization to Display Advertising

**Recommendation to Council: Approve**

010-11 ISAF Advertising Code - New Regulation 20.4.5

**Recommendation to Council: Reject**

The proposal is against the principles of the Advertising Code.

011-11 ISAF Advertising Code - Regulation 20.7.1 Manufacturer's Marks

**Recommendation to Council: Approve**

012-11 ISAF Advertising Code - Regulation 20 Table 1 - Events Advertising

**Recommendation to Council: Approve**

013-11 ISAF Advertising Code - Regulation 20 Table 2 - Manufacturer's and Sailmaker's  
Marks

**Recommendation to Council: Approve**

014-11 ISAF Anti-Doping Code - Regulations 21.4.3

**Recommendation to Council: Approve**



015-11 ISAF Sailor Classification Code - Regulation 22 - Definitions / Competitor Classifications

**Recommendation to Council: Approve**

016-11 ISAF Sailor Classification Code - Regulation 22 - Classification Procedures and Requirements

**Recommendation to Council: Approve**

017-11 ISAF Sailor Classification Code - Regulation 22.2

**Recommendation to Council: Approve**

018-11 ISAF Regulations - Betting and Gaming Rights - Regulation 25.14

**Recommendation to Council: Approve with the following amendment**

Friendly amendment: "Commercial Right". (no capitals as this is not a defined term).

029-11 ISAF Articles of Constitution - Rearranging and Renumbering

**Opinion: Approve**

030-11 Associate Membership Redefined - Article 4(b)

**Opinion: Approve**

031-11 Election of President and Vice President - Regulation 4

**Recommendation to Council: Defer**

041-11 Development of National Yacht Training Programmes - Training Resources

**Opinion: Approve**

051-11 ISAF Classes Regulations - Restructure Regulations 10 and 25

**Opinion: Approve**

099-11 Olympic Events Selection - Regulation 23.1.3

No Opinion

100-11 Selection of Core Events - Regulation 23.1.5

No Opinion

101-11 Olympic Events Selection - Specification of the Voting Process - New Regulation 23.1.9



**Recommendation to Council: Reject**

Drafting errors e.g. this should be regarding voting on Events and Equipment.

103-11 ISAF Youth Sailing World Championship - Management of Equipment Supply

Contracts

**Opinion: Reject**

ISAF should not undertake events management tasks with the attached financial risks. Supply of boats and the budget of the organisers is currently at risk. Long term agreements are difficult as either classes change or different manufacturers may be relevant depending on the place where the Championship is to be held.

107-11 ISAF Youth Sailing World Championship - Regulation 24.4.9

No Opinion

108-11 ISAF Sailing World Championships - Regulation 24.2.6

**Opinion: Reject**

You get the best quality bids if you do not exclude anyone from bidding.

109-11 ISAF Sailing World Cup - Regulations 24.3.1 and 24.3.2

**Opinion: Reject**

Unnecessary. ISAF does not have jurisdiction over IFDS events. The current regulation defines the ISAF World Cup only. With approval of ISAF and the Event Organisers, IFDS World Cup events could be run at the same time in conjunction with the ISAF World Cup events but under it's own banner. There is concern that the event organisers could overstretch themselves if they take on too many responsibilities at already very large events.

132-11 ISAF Appointments - Regulation 25.12.7

**Opinion: Approve**

133-11 ISAF Appointment of International Juries - Regulation 25.12.9

**Opinion: Reject**

Unnecessary, it is obvious that when making appointments, this should be done in accordance to the Rules and there needs to be flexibility.

**2. Recommendations Not Based on Submissions**