



The International Umpires Sub-Committee met at 09:30 – 18:00 hours on Saturday 7 November 2009 at the Paradise Hotel, Busan, Korea

Please refer to the ISAF website www.sailing.org for the details of the submissions on this agenda/referred to in these minutes.

1. Welcome & Introductions	1	17. International Umpires Performance Assessors	5
2. Minutes of the Previous Meeting	1	18. International Umpires Publications	6
3. Obituaries	1	19. Communication with International Umpires	6
4. Strategy and Development	1	20. Rapid Response Calls and Q&As	6
5. Payments to Race Officials	2	21. Racing Rules Submissions	6
6. International Umpires Administration	2	22. Umpired Fleet Racing Rules – Addendum Q	9
7. Guidelines of Principal Events	3	23. Match Race Rankings	9
8. Performance Reporting System	3	24. ISAF Race Officials Uniforms	9
9. Code of Conduct	3	25. Race Officials Committee Agenda	9
10. Conflict of Interest	3	26. Any Other Business	9
11. Major Events	3	27. Summary of Meeting	9
12. International Umpires at Events	3	28. Race Officials Performance Investigations	10
13. Race Officials Reporting Systems	4	29. Race Officials Commendations	10
14. Development	4	30. Written IU Examination	10
15. Seminar and Clinic Programme	4	31. ISAF Race Officials Appointments	10
16. Appointment of Seminar Instructors	5		

SP = Supporting Paper CM = Paper circulated to Committee Members only

1. Welcome & Introductions

Present

Jan Stage DEN – Chairman
Flavio Naveira ARG – Vice Chairman
Marianne Middelthon NOR
Neven Baran CRO
Shane Borrell NZL
Peter Shrubb BER
Bruce Hebbert GBR
Miguel Allen POR

Apologies received

Maria Torrijo ESP
Ricardo Lobato BRA

2. Minutes of the Previous Meeting

(a) Minutes

The minutes of the previous meeting were noted, having been previously approved.

(b) Minutes Matters Arising

There were no matters that were not covered elsewhere on this agenda.

3. Obituaries

No current IU's had passed away this year.

4. Strategy and Development

The following items were discussed with regard to Strategy and Development within the Race

International Umpires Sub-committee Minutes (cont.)

Officials Committee, its Sub-committees and the ISAF Race Officials:

- (a) Conflict of Interest/fair play education, communication and policy. This was covered in agenda item 9 and 10.
- (b) Recruiting and training more, and younger, race officials. The Competitions Manager described the age range of the race officials, noting that the average age is increasing.
- (c) Expanding seminar programme to under-served areas. It was decided to include this in the planning of seminars and clinics and develop ideas on development in those areas.
- (d) 4 year plan for ROC and Sub-committees. Charley Cook and Josje Hofland informed that there is full support from the Executive Committee to development of officials.
- (e) Coordination between Sub-committees. The group that is set up between Match Racing Committee, Race Management Sub-Committee and IUSC is functioning well. We will try to extend our liaisons with a similar group between Team Racing Sub-Committee, Race Management Sub-Committee and IUSC.
- (f) Linkage with coaches and athletes. We will create a link with conflict of interests.
- (g) Relationship between ROC and Equipment Committee, and their respective Sub-committees. This was not considered relevant.
- (h) Development of the Performance Reporting System. This was covered under agenda item 8(b).
- (i) Meeting schedule of the ROC and Sub-committees for future conferences. It was agreed that the current meeting day (Saturday) should not be changed.

5. Payments to Race Officials

- (a) Submission 010-09

It was decided to recommend that the Chairman of the Race Officials Committee withdraw this submission.

- (b) Professional Race Officials

It was decided not to discuss this further.

6. International Umpires Administration

- (a) Submission 028-09

Recommendation: approve, but it is difficult to make a decision before the specific proposal is made.

- (b) Submission 117-09

Recommendation: approve.

- (c) Submission 120-09

Recommendation: approve.

- (d) Submission 121-09

Recommendation: approve.

- (e) IU Application Form

If submission 121-09 is approved by Council, changes to the IU application form are needed. In that case, the Chairman and Sarah Johnson will prepare a proposal for a new form.

7. Guidelines of Principal Events

The guidelines were noted. There was no need to change them.

8. Performance Reporting System

- (a) Submission 125-09

Recommendation: approve.

- (b) Performance Reporting

The amount and nature of the reports received was noted, and it was discussed how the system can be improved. It was discussed whether Instructors, Performance Assessors, IUSC members, and Chief Umpires should take a leading role in this matter. The Chairman will make a proposal on this.

9. Code of Conduct

The draft Code of Conduct for ISAF Race Officials was discussed. Josje Hofland made a report about the work on this and the Conflict of Interest guidelines. The current draft will be distributed to all IUSC members.

10. Conflict of Interest

- (a) Update report

See agenda item 9.

11. Major Events

- (a) America's Cup

The Competitions Manager gave a report about the latest developments.

- (b) Volvo Ocean Race. Jack Lloyd made a report about the 2008-2009 race and the intended developments for the 2011-2012 race.

- (c) Olympic Sailing Competition

The Competitions Manager reported on the preparations for the 2012 Olympic Sailing Competition and the selection of race officials.

- (d) ISAF Sailing World Cup

The Competitions Manager reported on ISAF Sailing World Cup and the involvement of ISAF race officials. The main idea is to provide consistency, by having the same key people.

- (e) Submission 086-09

No recommendation.

12. International Umpires at Events

- (a) Appointment of International Umpires to Events

The Competitions Manager gave an update on the appointment of International Umpires in 2009 and the plans for 2010. The appointments in 2009 had been difficult. The process for 2010 is already on the way. The Grouping System is appreciated, but it is difficult to find the needed number of Group 1 umpires for each event.

International Umpires Sub-committee Minutes (cont.)

(b) Damage Policy

Peter Shrubbs presented a proposal for a new "Damage Policy" document. It was agreed that an indicated number of hours to repair damage is useful. Peter Shrubbs and Shane Borrell will finish the document and distribute it for approval over email. After approval, it will be distributed to all IUs.

(c) Travel Arrangements

Peter Shrubbs made a report on the issue and will work with Alfredo Ricci in trying to find a feasible solution for paying travel expenses for umpires in relation to events.

13. Race Officials Reporting Systems

(a) Online reporting system

Jim Capron made a report about the Online Reporting System that was used for race officials applications this year. The plan is to keep developing the system.

(b) Regatta Report Forms

Neven Baran made a report on the reports and comments from IU Regatta Reports received in 2009 and in particular specific incidents/issues raised at events. Publishing a summary seems to be a good option to get the best practices spread, and it may also encourage the umpires to do more reports.

14. Development

(a) Support to Ungrouped and Group 2 IUs

Flavio Naveira made a report about the Mentor Program. The opinion is that the system doesn't work well as very few umpires adopted the system. The main problem identified is that the mentor and mentee are not paired together at events. Most of the communication is done by email. Suggestion: ISAF will inform the mentor and mentee that they are being assigned to an event together. Another suggestion is that, after asking the mentee if he is interested in the program, to give him the possibility of choosing his own mentor.

A special seminar before an event may be a solution to maintain the level of umpires.

Eric Tulla informed that there is a need for more umpires in Group 1. Also a need for accelerating the grouping process. Athletes can evolve into umpires; this needs to be explored further.

(b) Status of the Grouping System

The grouping system works well.

(c) Development of the Grouping System

No need for changes.

15. Seminar and Clinic Programme

(a) Future Conferences

No plans for the moment.

(b) Budget

The expenditure on the seminar/clinic programme in 2009 (previously circulated) was noted, and the budget approved by the Executive for 2010 was presented. Charley Cook indicated that there will be a priority to train/establish race officials in under-served areas.

International Umpires Sub-committee Minutes (cont.)

(c) Seminars and Clinics in 2009

Shane Borrell reported on the seminars and clinics held in 2009. 4 seminars were held during this year, which is more than the previous years. No clinics were held. We may have to consider creative ways of saving costs. The use of the instructors was discussed.

(d) Plans for Seminars and Clinics 2010

Shane Borrell reported on the planning and promotion of the IU seminar and clinic programme for 2010. At the moment, we have not received any requests for seminars or clinics.

(e) Entry System to ISAF Seminars and Clinics

Some of the candidates at the IU seminars are not at the level needed for a seminar. There should be more clinics for this kind of audience.

(f) Seminar and Clinics Material

The seminar material is being reviewed at this time.

(g) NU Programme

Some work was made in this area and is close to being completed. It was requested that the group completes the package with a product that can be sent to and used by the MNAs.

16. Appointment of Seminar Instructors

(a) Appointed IU Seminar Instructors

The current IU Seminar Instructors are in match racing John Doerr, Philippe Gomez, Jack Lloyd, Marianne Middelthon and Jan Stage, and for team racing John Doerr and Jan Stage.

(b) Appointments of IU Seminar Instructors

The process of training the new instructors that were selected last year was noted.

(c) Additional IU Seminar Instructors

There was no urgent need for new instructors.

17. International Umpires Performance Assessors

(a) Appointed Performance Assessors

The current IU Performance Assessors are in match racing Shane Borrell, Gerard Bosse, John Doerr, Philippe Gomez, Jack Lloyd, Henry Menin, Marianne Middelthon, Jan Stage, and John Standley, and for team racing Chris Atkins, John Doerr and Jan Stage.

(b) Additional Performance Assessors

There is no urgent need to add new assessors. There are regions where it would be a step forward to have a performance assessor.

(c) Performance Assessment System

The current system is satisfactory.

(d) Performance Assessment Criteria

Peter Shrubbs reported on the performance criteria. No changes required.

International Umpires Sub-committee Minutes (cont.)

- (e) IUSC Reference Forms

The reference form is functioning well.

18. International Umpires Publications

- (a) International Umpires Manuals

A report on the updates of the IU Manuals was received:

- i) Immediate updates of the match racing manual, organized by Marianne Middelthon. This has been completed.
- ii) Rewriting of the match racing manual, organized by Maria Torrijo Moll. The goal is, within the next year, to have a new manual with the same format for all the race officials. All common parts will be in a separate RO manual.
- iii) Immediate updates of the team racing manual, organized by Marianne Middelthon. This has been completed.
- iv) Rewriting of the team racing manual, organized by Bruce Hebbert. The goal is the same as the match racing manual. A common structure is used for the two manuals.

- (b) New Sections

No new input.

- (c) Publication of ISAF Standard Documents

New inputs required. Agreed to add damage policy guidelines, abandonment and a unified version of the umpire organisation list. The IUSC members were encouraged to forward other ideas to the Chairman.

19. Communication with International Umpires

- (a) IU News and Information

Marianne Middelthon reported on the IU News and Information distributed in 2009. It was decided to try to increase the frequency to 2 issues per year.

- (b) Website

Miguel Allen reported on the IU part of the ISAF website. Any comments about the website should be referred to him.

20. Rapid Response Calls and Q&As

- (a) Rapid Response Calls

The calls published by the Rapid Response Call Groups (match racing and team racing) in 2009 were noted. Problems noted releasing some calls that were in-consistent between disciplines. It was suggested that the process should be modified to incorporate responses to proposed calls from a broader group of IUs.

- (b) Q&As

Charlie Cook reported on the work of the Q&A panel. It has been suggested that ISAF publish the entire Q&A.

21. Racing Rules Submissions

The following submission proposing changes to the Race Rules of Sailing were discussed:

International Umpires Sub-committee Minutes (cont.)

<i>Number</i>	<i>From</i>	<i>About</i>	<i>IUSC</i>
131-09	US SAILING	Rule 14	Approve
132-09	Chairman of Racing Rules	Rule 18.2 (c)	Approve
133-09	US SAILING	Rule 18.2(c)	Approve
134-09	Chairman of Race Officials	Rule 18.2(c)	Reject
135-09	US SAILING	Rule 18.4	Reject
136-09	Royal Yachting Association	Rule 32	Reject
137-09	US SAILING	Rule 32.1	Reject
138-09	Royal Yachting Association	Rule 45	No
139-09	Royal Yachting Association	Rule 62	Approve
140-09	Royal Yachting Association	Rule 67	Approve
141-09	Royal Netherlands Yachting Union	Rule 86.1(a) No Change in Compliance	Did not
142-09	Royal Netherlands Yachting Union	Rule 87 Change of Class Rule in NoR	Did not
143-09	Royal Netherlands Yachting Union	Rule 87 Changes to Class Rules - Class Association	Did not
144-09	Royal Netherlands Yachting Union	Rule 87 Change to Class Rules in NoR	Did not
145-09	Royal Netherlands Yachting Union	Rule 90 - Use of English Language	Reject
146-09	Chairman of Racing Rules	Rule A5	Approve
147-09	Chairman of Racing Rules	Appendix C, Rule C2.1	Approve
148-09	Chairman of Match Racing Committee and Racing Rules Committee	Appendix C- Urgent Change	Approve
150-09	Chairman of Racing Rules	Appendix D, Rule D5.3	Approve
151-09	Royal Netherlands Yachting Union	Rule G1.2 Specification on Identification on Sails,	No
152-09	Chairman of Racing Rules	Rule J2.2(35)	No
153-09	Chairman of Racing Rules	Appendices J, K and L	No
154-09	Hellenic Sailing Federation	Appendix L, 16.2	No
155-09	Royal Netherlands Yachting Union	Rule L24 Trash Disposal	No

International Umpires Sub-committee Minutes (cont.)

156-09	US SAILING	Appendix L, Instruction 11.1	No
157-09	US SAILING	Appendix L - New Instruction 12.3	No
158-09	US SAILING	Race Signals, Abandonment Signals	No
159-09	Royal Netherlands Yachting Union	Protest Form - Protest Time Limit	No
160-09	Royal Netherlands Yachting Union	Protest Form - Race Officials Initials	No
161-09	Royal Netherlands Yachting Union	Protest Form - Protest Number	No
162-09	Federation Francaise de Voile	Definition Finish	Approve
163-09	Chairman of Racing Rules	Definitions, Obstructions	Approve
164-09	Chairman of Race Officials Committee and Chairman of Racing Rules Committee	Definition Party	Approve
165-09	US SAILING	Definition Proper Course	Approve
166-09	Royal Yachting Association	New Case, Rule 15, Rule 16.1	Reject
167-09	Chairman of Racing Rules	New Case, Rule 16.1, Rule 18.2,	Approve
168-09	Chairman of Racing Rules	New Case, Rule 20.1	Approve
169-09	Royal Yachting Association	New Case, Rule 66	Reject
170-09	Chairman of Race Officials	Case 112	Defer
171-09	Chairman of Racing Rules	Call Book for Match Racing Call UMP 2	Approve
172-09	Chairman of Racing Rules	Call Book for Match Racing Call UMP 18	Approve
173-09	Chairman of Racing Rules	Possible Consequential Change to Match Racing Call UMP 30	Approve
174-09	Chairman of Racing Rules	Possible Consequential Change to Match Racing Call UMP 34	Approve
175-09	Chairman of Match Racing	Possible Consequential Change to Match Racing Call UMP 34	Approve
176-09	Chairman of Racing Rules	Call Book for Match Racing New Call UMP	Approve
177-09	Chairman of Racing Rules	Call Book for Match Racing New Call MR	Reject
178-09	Chairman of Racing Rules	Call Book For Match Racing New Call MR	Approve
179-09	Chairman of Racing Rules	Call Book for Match Racing New Call UMP	Approve
180-09	Chairman of Racing Rules	Call Book for Match Racing, New Call	Approve
181-09	Chairman of Racing Rules	The Call Book for Team Racing, New Call E9	Approve

International Umpires Sub-committee Minutes (cont.)

182-09	Chairman of Racing Rules	The Call Book for Team Racing, New Call E10	Approve
183-09	Chairman of Racing Rules	The Call Book for Team Racing, New Call E11	Approve
184-09	Chairman off Racing Rules	The Call Book for Team Racing, New Call E12	Approve
185-09	Chairman of Racing Rules	The Call Book for Team Racing, New Call E13	Approve
186-09	Chairman of Racing Rules	The Call Book for Team Racing, New Call J8	Approve
187-09	Chairman of Racing Rules	The Call Book for Team Racing, New Call J9	Approve
188-09	Royal Yachting Association	Team Racing Call L4	Approve

22. Umpired Fleet Racing Rules – Addendum Q

(a) Development and Experiences

The Chairman gave an update on the development of Addendum Q and its use at major events. It has been stable throughout 2009. Some changes will be needed on redress, depending on decisions in Council.

(b) Training Needs

The consequence of the medal race format for umpire development was discussed. There does not seem to be a need for special activities here.

23. Match Race Rankings

(a) Submission 101-09

Recommendation: approve with the changes agreed with the Match Racing Committee.

24. ISAF Race Officials Uniforms

(a) Update report

The Competitions Manager gave an update on the Race Officials Uniforms from ISAF. Next year ISAF may consider providing bibs, in addition to the normal equipment. Also shirts for social functions and outer clothes. The goal will be to reach all the Race Officials, not a select group.

25. Race Officials Committee Agenda

The Race Officials Committee agenda was reviewed.

Submission 116-09 was not on our agenda. Our recommendation is to approve.

26. Any Other Business.

No further business.

27. Summary of Meeting

The Chairman summarized the meeting.

The meeting was closed to observers from the following item onwards

28. Race Officials Performance Investigations

The Chairman of the Race Officials Committee gave an update regarding investigations undertaken in accordance with Regulation 34. One case has been dealt with.

29. Race Officials Commendations

ISAF commendations were discussed.

30. Written IU Examination

(a) Appointed Test Administrators

The list of IU test administrators is available on the ISAF website.

It was decided to contact three of the test administrators who have not administered tests for a considerable period.

(b) Additional Test Administrators

There is currently no need to appoint more test administrators.

(c) Current IU Tests:

The work on the current IU tests were discussed:

i) Match Racing tests: Peter Shrubbs informed about the status of the tests. It is well under way. The form of questions was discussed, and it was emphasized that the aim is to avoid "trick questions", but there are questions that require to be marked in case of doubt of the drawing, wording or weather conditions. It was suggested that long-term it would be better to do regular assessments on the water rather than doing tests. No decisions were made on this.

ii) Team Racing tests: Bruce Hebbert informed about the status of the tests. It is well under way. The test now has an answer file that is very useful when giving feedback on the test with the candidates.

(d) Test Results 2009

The results of candidates who sat the test in 2009 were noted.

(e) Verbal Test

The possibility of giving a verbal test was confirmed. This option has not been used in 2009.

31. ISAF Race Officials Appointments

The applications for appointment to IU status were considered and recommendations to the Race Officials Committee were made.

It was discussed in general how Medal races can be included in the number of events required for appointment. We will discuss this further also in relation to the guidelines for Principal events (cf. agenda item 7).